

**Liphook Carnival**  
**Saturday 28<sup>th</sup> October 2023**  
**Parade Entry Application**

The Liphook Carnival is only around the corner and for the first time, you can pre-register. Reserve your place for the highly anticipated Carnival night and complete the form below. This form helps us know who is turning up and to place you in order on the night. Remember, you can still turn up on the night with a last minute entry should you wish.

There is no theme, pick your own fancy dress and decorative theme. It doesn't need to cost a lot or take many resources, a lot of what you will need may be lying around the house! Have a wheelbarrow? Dress up and enter a push and pull - we have had the red arrow wheelbarrows before! Let your imagination run wild and take a look on the website and social media to get your creative ideas flowing!

**Carnival Entry**

Name: .....

*This is your Group, Organisation or Charity*

Are you a charity, voluntary group or school? Yes / No (Delete as appropriate)

If applicable, please state your charity commission registration number .....

**Contact**

Name: .....

This is your lead contact who will receive all Carnival associated communications, we intend for these communications to be sent by email

Telephone Number: .....

Email: .....

Address: .....

.....Postcode: .....

Your Category

Tick as appropriate:

- a) Push & Pull
- b) Children's
- c) Adult's
- d) Best Street
- e) Pubs & Clubs
- f) Trade
- g) Walkers
- h) Are you a newcomer?

About Your Carnival Entry

Tick as appropriate:

- a) Individuals Walking
- b) A combination of walking and vehicle
- c) Motorised entry only

Number of people walking .....

Under 18 ..... 18+ .....

What type of vehicle .....

Insurance

Do you have insurance for your vehicle? Yes / No (Delete as appropriate)

**All motorised vehicles must be insured for travelling on public roads, additional insurance is required if people are not using the normal seating arrangements of the vehicle. If the appropriate insurance is not in place at the present time, it must be confirmed to the organisers by letter or e-mail that it is in place prior to the Carnival day or you will not be able to participate in the parade.**

Note: If your entry is primary or largely for commercial or business promotion, we reserve the right to levy a charge to support this fundraising event and you are advised to read the document 'Commercial Vehicle' charges on our website.

Photo Disclosure

Please tick to confirm your understanding that there will be photographs taken during the event and that the organisers have no control over this.

Promotion

We would like to promote your entry and your club and organisation in our publicity building up to and after the Carnival. Please note, your float's theme will be kept

confidential leading up to the Carnival if you disclose this with us. If you **DO NOT** wish to be included in any publicity, please tick here.

You can assist us with promoting your entry, charity, club and organisation by sharing some information with us in the box below. This will also be used to assist the commentator on Carnival night. Please describe the purpose and description of your charity, club, or organisation. If you wish, you can attach a logo or photograph when returning this form to [liphookcarnival@hotmail.com](mailto:liphookcarnival@hotmail.com).

**Don't forget to follow us on Facebook and Instagram @liphookcarnival**

## Rules & Guidance

You must read our 'Helping You to Take Part' with rules and information for guidance and tick the box to confirm your understanding.

We understand and accept the Carnival parade rules

If you are entering a vehicle primarily for business or commercial promotion, please tick to confirm that you have read and understood the section below headed 'Commercial Vehicle Charges'

Full Name: .....

Position: .....

Signed: ..... Date: .....

## Next Steps

Email the completed form to [liphookcarnival@hotmail.com](mailto:liphookcarnival@hotmail.com) OR print and return this form to The Beauti Pod, 38a Station Road, Liphook, GU30 7DR.

Get your entry ready for Carnival night!

## **GDPR Consent**

Your details will not be shared with any third parties.

If you consent to receiving information on future Carnivals via email, please read and sign the below.

In order to keep you up to date, we need to keep a record of your personal information which may contain personal and sensitive information. To comply with the General Data Protection Regulations, we must tell you how this data will be used and ask for your permission. By signing this form, you are permitting Liphook Carnival Committee, as Data Controller, to process your data for the purposes below:

- Permission to store your data. This information will include your full name and contact details.
- In addition, we will use your contact details to keep you up to date with activities, progress, and special events relating to the Fundraising Walk.
- All personal information is treated as private and confidential and will only be seen by the committee. We do not share your information with any other agencies or companies. This data will be stored in an electronic data base and the paper copies will be scanned and then destroyed.
- You have the right to see any information that we hold about you, and to have your details removed.
- We will remove you from our database and either return all paper copies to you or shred them whichever is applicable and your wish upon request.

Consent:

"I have read and understood the information above, and I give consent for Liphook Carnival Committee to hold personal information about me for the purpose of receiving electronic communication."

Signature: \_\_\_\_\_ Date:

\_\_\_\_\_

## **LIPHOOK CARNIVAL PARADE -- COMMERCIAL VEHICLE ADVERTISING CHARGES**

Liphook Carnival is a community and fun event, and one of its primary objectives is to raise funds for community charities, voluntary organisations and groups. We recognise that businesses and commercial ventures make important contributions to the success of the town and the Carnival is a great opportunity for you to promote your business to the local people. We welcome your participation however to support one of our primary goals we may make a charge for entry where the main purpose of a parade entry is seen as promoting a business or commercial enterprise.

### **ADVERTISING YOUR BUSINESS**

You are welcome to enter Commercial Vehicles that advertise your Business into the Parade, but there may be some charge depending on the effort made to decorate towards a theme and the degree of business promotion undertaken.

If you are a **Carnival Sponsor or have hired a vehicle as obvious support to your entry no charge** will be made. However, where the **primary** purpose of the entry is the advertising or promotion of the business then we believe that it is only reasonable that a contribution is made to the funds being raised. So we reserve the right to charge entrants with obvious and noticeable advertising of a company when the entry does not directly and significantly reflect the theme of the Carnival.

If the entry reflects the theme and spirit of the Carnival there is no charge. This money will be collected preferably prior to the Parade by arrangement OR on the day.

Liphook Carnival is organised and managed by volunteers. If you have questions regarding the carnival, or your participation please e-mail [liphookcarnival@hotmail.com](mailto:liphookcarnival@hotmail.com)